

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY

9:00 A.M.

MAY 15, 2001

PRESENT:

Jim Shaw, Chairman

Pete Sferrazza, Vice Chairman (arr. at 9:10 a.m.)

Joanne Bond, Commissioner

Jim Galloway, Commissioner

Ted Short, Commissioner

Nancy Parent, County Clerk

Katy Singlaub, County Manager

John Rhodes, Legal Counsel

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 E. Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

**01-463 WORK CARD PERMIT APPEAL – KIMBERLY JEAN
SCHETROM**

This matter was heard on Monday, May 14, 2001, prior to the Caucus meeting, the Board having convened in open session with Chairman Shaw presiding to consider the appeal of Kimberly Jean Schetrom from the Sheriff's denial of her work card permit application.

On motion by Commissioner Short, seconded by Commissioner Galloway, which motion duly carried, the Board convened in closed session to hear testimony as to why the work card should or should not be granted. The appellant was present to offer testimony during the closed session. Maureene Thomas, Chief Records Clerk of the Permits and Registration Department of the Sheriff's Office, read into the record her memo to the Board dated May 14, 2001. Alice LeDesma and Lori Walker from the Social Services Department were also present. The Board then reconvened in open session, and the following action was taken.

Having convened in OPEN SESSION, on motion by Commissioner Galloway, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that the appeal of Kimberly Jean Schetrom be continued in order for the appellant to provide Department of Social Services documentation on past drug test results.

01-464 AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw

ordered that the agenda for the May 15, 2001 meeting be approved with the following amendments: Delete Item 12 concerning Job Evaluation Committee recognition and Item 14 concerning payment of retro pay due three District Court Law Clerks; Remove Item 6H concerning management of asbestos abatement for the Pioneer Hotel Casino property from Consent Items and hear same with 19D concerning the Award of Bid for Asbestos Abatement for the Pioneer Inn Hotel and Casino.

PUBLIC COMMENTS

There was no one present wishing to speak at this time.

After Commissioner Comments, Chairman Shaw re-opened Public Comments. Sam Dehne, Reno citizen, thanked the Chairman for giving him the opportunity to speak. He discussed his objection to the disclaimer statement that appears on the SNCAT screen during public comments. He then said the worst noise in the community comes from automobiles; that stealing shopping carts is a crime and creates a safety hazard; and that the County should address these issues.

COMMISSIONERS'/MANAGER'S COMMENTS

Katy Singlaub, County Manager, advised that the City of Reno has requested a joint meeting.

Commissioner Galloway advised that he removed the snow ordinance item from next week's agenda because of some unresolved legal points that need to be worked out.

Commissioner Bond suggested the Board might want to address the matter of "booze boards." The adult business code was adopted to try to keep those businesses away from residences, churches, and schools, and some areas of the country are doing the same thing with billboards that advertise liquor. She then advised that Sun Valley citizens are frustrated with the delay in receiving information from the County grant writer concerning the procedure that needs to be followed in order to move forward with issues concerning the park.

Commissioner Short suggested a discussion or workshop be held concerning the Truckee Meadows Water Authority and the appointment of an alternate to that board.

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Commissioner Sferrazza arrived at the meeting.

Following Board action on Consent Items, Commissioner Comments was re-opened. Commissioner Sferrazza complimented the TMWA Chairman's foresight to choose someone other than the person who was appointed Executive Director. He asked how the appointed individual got through the screening process, noting that staff could

surely have found three people who had not taken their last employer into bankruptcy. He requested that the TMWA Director provide a presentation to the Board to specifically address (1) why 20 new employees were hired, (2) why the board has not selected an additional member, and (3) why they are selling up to \$500-million in bonds when the maximum price approved was \$350-million.

**01-465 GENERAL, HEALTH AND PUBLIC WORKS CONSTRUCTION
FUNDS FINANCIAL REPORTS – COMPTROLLER**

Upon recommendation of Kathy Garcia, Comptroller, on motion by Commissioner Short, seconded by Bond, which motion duly carried, Chairman Shaw ordered that the General, Health and Public Works Construction Funds Financial Reports for Nine Months Ended March 31, 2001 – Unaudited be accepted.

**01-466 WAIVER TO SERVE ALCOHOLIC BEVERAGES – COUNTY
COURTHOUSE HISTORICAL AND PRESERVATION SOCIETY
RECEPTION – DOME RESTORATION CELEBRATION**

Upon recommendation of Peter Breen, District Judge, Second Judicial District Court, on motion by Commissioner Short, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that the waiver of prohibition of serving alcoholic beverages for the Washoe County Courthouse Historical and Preservation Society reception celebrating the restoration of the dome in the historical courthouse on May 23, 2001 at 5:00 p.m. be approved.

**01-467 INCREASE PER DIEM RATE – PRO TEM JUSTICES OF THE
PEACE – HUMAN RESOURCES**

Upon recommendation of Joanne Ray, Director of Human Resources, on motion by Commissioner Short, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that the increase in the per diem rate for Pro Tem Justices of the Peace from \$100 per day to \$200 per day be approved.

Commissioner Galloway noted there has not been a per diem rate increase for Pro Tem Justices of the Peace for about ten years, and the current average local rate is \$200 per day.

**01-468 ACCEPTANCE OF DONATION – UNIVERSITY OF NEVADA,
RENO – WASHOE COUNTY SCHOLARSHIP FUND**

Upon recommendation of Joanne Ray, Director of Human Resources, on motion by Commissioner Short, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that the donation from the University of Nevada, Reno in the amount of \$500 for the County Scholarship Fund be accepted with gratitude. It was further ordered that the Comptroller be directed to make the following account changes:

Increase	Description	Amount
1094D-5802	General Donations	\$500
1094D-7140	Other Professional Services	\$500

Chairman Shaw noted that the County Manager recently spoke at a University function and the University donated the commensurate speaker's fee to the Washoe County Scholarship Fund. He expressed appreciation to UNR and County Manager Singlaub.

01-469 GRANT – NEVADA STATE JUVENILE JUSTICE COMMISSION – 2001 PROJECT WALKABOUT PROGRAM – SHERIFF

Upon recommendation of Dennis Balaam, Sheriff, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that grant monies in the amount of \$12,899 from the Nevada State Juvenile Justice Commission to be utilized for the 2001 Project Walkabout program be accepted, and the following budget adjustments be authorized:

Increase Revenues	Amount	Amount
15243G01/4301	\$12,899	
Increase Expenditures		
15243G01/727999		\$12,899

01-470 GRANT OF EASEMENT – NEVADA BELL TELEPHONE COMPANY – TELEPHONE UTILITY CABINET - RENO-SPARKS CONVENTION CENTER

On motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, it was ordered that Chairman Shaw be authorized to execute the Grant of Easement to Nevada Bell Telephone Company in connection with relocation of a telephone utility cabinet at the Reno-Sparks Convention Center.

It was noted that the County owns fee title to the land in question; and that the RSCVA Board approved the execution of the Easement on April 12, 2001, and directed submittal of the matter to the Washoe County Commission for execution on the RSCVA's behalf.

01-471 BUDGET AMENDMENTS – FY 00/01 TOBACCO PROGRAM – HEALTH

Upon recommendation of Barbara Hunt, District Health Officer, on motion by Commissioner Short, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that the amendments to the FY 00/01 Tobacco Program budget be approved, and the following account transactions be authorized:

Account Number	Description	Increase Amount
002-1700-1709G1-4301	Revenue	\$10,350
002-1700-1709G1-7140	Other Professional Services	\$ 8,000
-7357	Printing	2,350
	Total Expenses	\$10,350

**01-472 CHANGE ORDER – GARDEN SHOP NURSERY LANDSCAPE
DIVISION – ANDERSON PARK – PUBLIC WORKS**

Upon recommendation of Anthony McMillen, Public Works Department, through Rodney Savini, Capital Projects Division Manager, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, it was ordered that a change order in the amount of \$28,687.80 be awarded to Garden Shop Nursery Landscape Division, and Chairman Shaw be authorized to execute the change order upon presentation.

INTRODUCTION OF NEW EMPLOYEES

Approximately 25 new Washoe County employees introduced themselves to the Board. Chairman Shaw welcomed the new employees.

**01-473 PUBLIC HEARING – RESOLUTION - BILLBOARD
MORATORIUM – COMMUNITY DEVELOPMENT**

9:30 a.m. This was the time set in a Notice of Public Hearing, published in the Reno Gazette-Journal on May 4, 2001, to consider adoption and execution of a Resolution placing a moratorium on the acceptance, processing and approving of applications for new off-premise signs (billboards) for a period of 180 days from date of recommendations (May 1, 2001) by the Washoe County Planning Commission. The areas covered by the proposed moratorium include all parcels within the unincorporated portion of Washoe County. Proof was made that due and legal notice had been given.

Mike Harper, Planning Manager, Department of Community Development, provided background information regarding this item and responded to questions of the Board. He advised that the moratorium is requested in order for staff to review and consider possible amendments to regulations in light of recent court challenges in Reno and Sparks. A bill is being proposed at the State Legislature that may also alter the way applications for new billboards would be processed. Presently, no applications are pending, and no new billboard site applications would be processed during the moratorium period.

Chairman Shaw opened the public hearing and called on those wishing to speak. There being no response, the public hearing was closed.

Commissioner Galloway commented that the moratorium will give staff time to conduct a review and assure the County has a ordinance that will meet the legal test. He requested that staff also review whether Reno may have made too many concessions concerning billboard issues.

Upon recommendation of the Washoe County Planning Commission, on motion by Commissioner Bond, seconded by Commissioner Sferrazza, which motion duly carried, it was ordered that the following Resolution be adopted and Chairman Shaw be authorized to execute:

RESOLUTION– Resolution Placing a Moratorium on the Acceptance, Processing and Approving of Applications for New Off-premise signs, and Other Matters Properly Relating Thereto

WHEREAS, recent court rulings concerning off-premise sign (billboard) regulations administered by the City of Reno and City of Sparks have resulted in successful challenges to portions of their regulations; and

WHEREAS, the successful court challenges may have an affect on the current County off-premise sign regulations; and

WHEREAS, the acceptance of applications for development permits for new off-premise signs could affect the review and possible amendment of the current regulations governing off-premise signs; and

WHEREAS, it has been past policy for the Board of Washoe County Commissioners to adopt a moratorium on the acceptance of applications for new off-premise signs when developing and considering possible amendments to the regulations; and

WHEREAS, the Washoe County Planning Commission has recommended that a moratorium in accordance with the provisions of Washoe County Code Chapter 110, Article 818, Amendment of Development Code, be adopted by the Board of County Commissioners;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Washoe County that it is appropriate to adopt a moratorium for the acceptance, processing and approval of development applications for new off-premise signs in order to provide adequate and unbiased review of and possible amendments to Washoe County Code, Chapter 110, Article 504, Off-premise Signs.

BE IT FURTHER RESOLVED by the Board of County Commissioners of Washoe County that a moratorium for a period of one hundred eighty (180) days from the date of the Washoe County Planning Commission's recommendation on the adoption of a moratorium (May 1, 2001) be placed on the acceptance, processing or approval of development applications for new off-premise signs.

BE IT FURTHER RESOLVED by the Board of County Commissioners of Washoe County that the moratorium on the acceptance, processing or approval of development applications for new off-premise signs is to be effective for all properties located within the unincorporated portion of Washoe County.

BE IT FURTHER RESOLVED by the Board of County Commissioners of Washoe County that during said moratorium period staff shall evaluate the current regulations addressing off-premise signs and develop possible amendments for review and recommendation by the Planning Commission and ultimate adoption by the Board.

**01-474 APPEARANCE: CHRIS CHRYSTAL, MEDIA RELATIONS
MANAGER – NEVADA COMMISSION ON TOURISM**

Chris Chrystal, Media Relations Manager, Nevada Commission on Tourism, presented their proposal to develop whitewater activities along the Truckee River in Washoe County. She discussed the advantages to the community of having whitewater activities and recreational improvements along the river, and advised the heart of the plan is a whitewater park/kayak slalom racing course. The recreation plan fits in with the goals for environmental health, public safety, fish and wildlife, riparian restoration, and flood control. The estimated cost of the river improvements is approximately \$2.8-million, and the project has the potential to pay for itself in the first year of full operation.

Jim Litchfield, Kennedy Jenks Consultants, conducted a PowerPoint presentation to visualize the potential for whitewater recreation activities along the river, and responded to questions of the Board.

Jim Fitzsimmons, Assistant Director of Campus Recreation, University of Nevada, Reno, spoke in support of the whitewater activities plan. He advised they currently teach whitewater kayaking, run a whitewater guide school, and operate a commercial whitewater rafting company. Their rafting and water kayaking programs are very popular and have a positive impact on the community.

Upon inquiry of Commissioner Sferrazza, Lynn Zonge, Resource Concepts, Inc., Project Manager for the plan, advised that the Truckee River is a navigable water of the U.S.; and access points can be controlled, but people cannot be prevented from being on the river.

Sam Dehne, Reno citizen, stated he supported this concept until he found out the bureaucracies around town are also supporting it, which means they will be after tax dollars. The concept of river rafting is a great idea but if a lot of tax money needs to put into this plan, he does not like it.

County Manager Singlaub commented that she has canoed on the Truckee River and can attest that removing unsafe obstacles and addressing some of the other issues would clearly make the river safer for public use.

Commissioner Short moved to support the plan for whitewater activities along the Truckee River in concept, requesting it be well coordinated with the Community Flood Coalition and the community water system to assure that the plan does not impair the water supply. Commissioner Sferrazza seconded the motion.

Commissioner Galloway complimented the Nevada Commission on Tourism for this idea. He requested that, if the Board takes action in the future to provide some funding for the project, it be done after all grants, funds, etc. from the outside are received. He noted that many plans come forth that compete for money, and he would favor something such as this that brings in a new economic activity from people outside the community.

Mr. Litchfield noted that the City of Reno supported the plan in concept and directed their staff to begin the coordination that would allow the Commission on Tourism, in collaboration with the City of Reno, City of Sparks, Washoe County and the RSCVA, to begin to solidify some of the concepts. With direction from this Board, they would appreciate the opening of that door.

Mike Miltner, Reno and Tahoe City, CA resident, advised he is a commercial river outfitter. He spoke in support of the project in concept and said he would like to become part of it. He applauded the efforts of the Tourism Commission for what they are doing for the community.

On call for the question, the motion to support whitewater activities along the Truckee River in concept passed unanimously.

01-475 APPEARANCE: DAVID ROUNDTREE, PUBLIC WORKS DIRECTOR

David Roundtree, Public Works Director, provided an organizational chart and conducted a PowerPoint presentation of the Public Works Department. He reviewed the three Divisions of Public Works, being the Engineering Division, Capital Projects Division, and the Roads Division. He stated that Public Works personnel are doing a good job for the County and he is happy to be part of that group. He then responded to questions of the Board. Chairman Shaw complimented Public Works staff for their fine work.

01-476 REAPPOINTMENT – BOARD OF MASSAGE EXAMINERS

Upon recommendation of the Board of Massage Examiners, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried,

Chairman Shaw ordered that Jim Bemis be reappointed to the Washoe County Board of Massage Examiners with his term to expire June 30, 2004.

01-477 POSITION CHANGES – COMMUNITY AND CLINICAL HEALTH SERVICES DIVISION – HEALTH

Upon recommendation of Barbara Hunt, District Health Officer, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that three authorized positions within the Community and Clinical Health Services (CCHS) Division of the District Health Department be approved, and the Human Resources Department be authorized to make the following changes:

1. **PC#58: decrease** a full time Community Health Nurse II (CHN II) position to a part time 36 hours/week position.
2. **PC#106: decrease** a full time CHN II position from 40 hours/week to a part time 36 hours/week position.
3. **PC#43: increase** a part time CHN II position from 23 hours/week to a part time 31 hours/week position.
4. **PC#209: decrease** a full time CHN II position to a part time 32 hours/week position.
5. **PC#125: increase** a part time CHN II position from 36 hours/week to a full time 40 hours/week position.
6. **PC#31: increase** a part time CHN II position from 36 hours/week to a full time 40 hours/week position.

01-478 PURCHASE OF THERMAL LINING SYSTEM - REGIONAL PUBLIC SAFETY TRAINING CENTER – PUBLIC WORKS

Katy Singlaub, County Manager, and David Roundtree, Public Works Director, provided information in response to Board questions.

Upon recommendation of Rodney Savini, Capital Projects Division Manager, through David Roundtree, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that the purchase of a Pagenite II thermal lining system from Werner Herbison Padgett, Inc. in the amount of \$49,730 for the Regional Public Safety Training Center be approved.

It was noted that this vendor is the only supplier of a proprietary two-part chemical treatment to treat panels for water-proofing and enhanced wear characteristics; and that the mounting system is unique to the installation process. The Purchasing Department concurs with the Department of Public Works that, based on requirements and information provided by Werner Herbison Padgett, this purchase qualified for sole source consideration.

01-479 **PURCHASE OF HEATING, VENTILATING AND COOLING
EQUIPMENT - REGIONAL PUBLIC SAFETY TRAINING
CENTER – PUBLIC WORKS**

Katy Singlaub, County Manager, and David Roundtree, Public Works Director, provided information in response to questions of the Board.

Upon recommendation of Rodney Savini, Capital Projects Division Manager, through David Roundtree, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that the purchase of heating, ventilating and cooling equipment from Ray Heating Products, Inc. in the amount of \$72,648 for the Regional Public Safety Training Center be approved.

It was noted that Trane equipment is the mechanical equipment manufacturer specified for County facilities. Ray Heating Products is the Trane dealer and purchases, installs, warranties, and maintains Trane equipment, and can purchase the equipment at a substantially lesser cost than Washoe County. The County would realize a savings of \$10,896 by purchasing this equipment from Ray Heating Products and delivery would be expedited.

01-480 **PURCHASE OF TARGET RANGE EQUIPMENT - REGIONAL
PUBLIC SAFETY TRAINING CENTER – PUBLIC WORKS**

Katy Singlaub, County Manager, and David Roundtree, Public Works Director, provided information in response to questions of the Board.

Upon recommendation of Rodney Savini, Capital Projects Division Manager, through David Roundtree, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that the purchase of target range equipment from Action Target, Inc. in the amount of \$118,762.12 for the Regional Public Safety Training Center be approved.

It was noted that Action Target, Inc. has been manufacturing and installing law enforcement agency target training equipment and firing range systems since 1983; is the only full-line target and range manufacturer that has been given a singular source GSA contract by the Federal government; and is the sole manufacturer of the offered products and has copyright and/or patent protection on almost all major items offered.

01-481 **WATER RATE ORDINANCE HOOKUP FEE BUSINESS IMPACT
ANALYSIS – WATER RESOURCES**

Katy Singlaub, County Manager, advised that the Builder's Association indicated they would not be present today but would be present at the public hearing on May 22.

Commissioner Bond said the County probably needs to raise connection fees, but she is concerned these kind of increases will insure that developers will go the City of Reno, etc. to get a cheaper deal. Ed Schmidt, Director, Department of Water Resources, advised that a presentation will be made on May 22 to review how the proposed fee amount was determined. Commissioner Galloway commented that he supports doing everything possible to make growth pay for itself, which is what the hook-up fees do. The solution to having developers not go somewhere else is to have every other government body adopt the same policy.

Upon recommendation of Jeff Tissier, Accounting Manager, Water Resources, through Ed Schmidt, Director, Department of Water Resources, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the Water Rate Ordinance hookup fee business impact analysis outlined in the agenda memorandum dated May 2, 2001 be approved, and the County Clerk be directed to make the analysis available upon request.

It was noted that NRS 237.090 requires a business impact statement be prepared to analyze the impact of a proposed rule. The business impact analysis of the amendment to Water Rate Ordinance Bill No. 1291, introduced on March 27, 2001, was completed to fulfill this requirement.

**01-482 AGREEMENT – CONSULTING PROFESSIONAL SERVICES -
VOLT VIEWTECH - PILOT TOILET REBATE PROGRAM –
WATER RESOURCES**

Ed Schmidt, Director, Department of Water Resources, and Jim Smitherman, Water Management Planner, provided additional documentation concerning the Ultra Low Flush Toilet Rebate Program and responded to questions of the Board. Discussion was held concerning the scope of services to be performed by Volt Viewtech, who would administer all functions of the program. An estimated 13,000 toilets will be retrofitted in the first year of the program, and the project management team will receive approximately \$170,450 for all tasks listed in the scope of work. Mr. Smitherman then discussed the rebate program.

Commissioner Sferrazza commented this might be something that TMWA could do. Mr. Smitherman advised they will be approaching TMWA about their participation in the program.

Upon recommendation of Jeanne Ruefer, Water Resources Planning Manager, on motion by Commissioner Short, seconded by Commissioner Bond, which motion duly carried, it was ordered that the Agreement for Consulting Professional Services between Washoe County and Volt Viewtech, concerning implementation of a pilot toilet rebate program [approximately \$170,000 to \$190,000 out of the existing Water Management Fund] be approved and Chairman Shaw be authorized to execute.

It was noted that a Request for Proposals was distributed nationally to all interested firms who have been involved in similar programs; and that Volt Viewtech responded with the lowest per toilet management fee and meets the additional bidder requirements. It was further noted that the first year of the program will be entirely funded through the Regional Water Management Fund. It is anticipated that the program will be funded in subsequent years by contributions from the Truckee Meadows Water Reclamation Facility, the water purveyor in the region, the Regional Water Management Fund, and possibly other sources.

01-483 AWARD OF CONSTRUCTION BID – LEMMON VALLEY
MONITORING WELLS – WATER RESOURCES

This was the time to consider award of construction bid, Notice to Contractors for receipt of sealed proposals having been published in the Reno Gazette-Journal on March 30, April 4, 6, 12, 18, and 20, 2001 for construction of Lemmon Valley Monitoring Wells for the Department of Water Resources. Proof was made that due and legal Notice had been given.

The following bids were received:

Contractor	Bid
Lang Exploratory Drilling	\$217,738
Beylik Drilling	\$226,495
Eklund Drilling	\$238,529

Jeanne Ruefer, Water Resources Planning Manager, responded to questions of the Board concerning the total number of feet to be drilled for the monitoring wells, well depths, the purpose for drilling the wells, costs, etc. Randy VanHooser, Hydrologist, Water Resources, responded to additional questions of the Board.

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Chairman Shaw temporarily left the meeting and Vice Chairman Sferrazza assumed the gavel.

Discussion was held concerning commercial wells. Ms. Ruefer advised that the monitoring wells would not be large enough to be used as commercial water supply wells; the cost of installing a commercial water supply well would be significantly higher than installing the monitoring wells; and the normal procedure is to drill a test well before installing a large commercial well.

Following further discussion, upon recommendation of Jeanne Ruefer, Water Resources Planning Manager, on motion by Commissioner Short, seconded by Commissioner Bond, which motion duly carried with Chairman Shaw temporarily absent, it was ordered that the bid for construction of the Lemmon Valley Monitoring Wells be awarded to Lang Exploratory Drilling, the lowest responsible, responsive bidder, in the

amount of \$217,738 and Chairman Shaw be authorized to execute the contract documents upon presentation. It was further ordered that the Water Resources Planning Manager be authorized to issue the Notice to Proceed.

**01-484 AWARD OF CONSTRUCTION BID – LAZY 5 REGIONAL PARK
SKATE PARK – PWP-WA-2001-503 - PUBLIC WORKS**

This was the time to consider award of construction bid, Notice to Contractors for receipt of sealed proposals having been published in the Reno Gazette-Journal on April 25 and 27, 2001 for Bid No. PWP-WA-2001-503 for construction of the Lazy 5 Skate Park on behalf of the Public Works Department. Proof was made that due and legal Notice had been given.

The following bids were received:

Contractor	Bid
Lucky Concrete	\$186,500
Anchor Concrete	\$160,800

Upon recommendation of Anthony McMillen, Public Works Department, through Rodney Savini, Capital Projects Manager, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried with Chairman Shaw temporarily absent, it was ordered that Bid No. PWP-WA-2001-503 for construction of the Lazy 5 Skate Park be awarded to Anchor Concrete, the lowest responsible, responsive bidder, in the amount of \$160,800, and Chairman Shaw be authorized to execute the contract documents upon presentation.

It was noted that the park project will be funded from Park Construction Tax Funds.

**01-485 AWARD OF CONSTRUCTION BID –BAILEY CREEK PARK –
BID NO. PWP-WA-2001-563 - PUBLIC WORKS**

This was the time to consider award of construction bid, Notice to Contractors for receipt of sealed proposals having been published in the Reno Gazette-Journal on April 20 and 25, 2001 for Bid No. PWP-WA-2001-563 for construction of Bailey Creek Park on behalf of the Public Works Department. Proof was made that due and legal Notice had been given.

The following bids were received:

Contractor	Add Alternate No. 1	Base Bid	Total Bid
Gradex Construction	\$8,390	\$336,250	\$344,640
Atlas Contractors	\$4,800	\$313,480	\$318,280

Upon recommendation of Anthony McMillen, Public Works Department, through Rodney Savini, Capital Projects Manager, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried with Chairman Shaw temporarily absent, it was ordered that the Bid No. PWP-WA-2001-563 for construction of Bailey Creek Park be awarded to Atlas Contractors, Inc., the lowest responsible, responsive bidder, for the Base Bid plus Add Alternate No. 1 in the amount of \$318,280, and Chairman Shaw be authorized to execute the contract documents upon presentation.

It was noted the park will be located in the Virginia City Foothills area; the scope of work includes parking, picnic area, trails, a lawn/turf area, landscaping, irrigation, play equipment and a half court basketball court; and the park project will be funded from Park Construction Tax Funds.

01-486 AWARD OF CONSTRUCTION BID – ASBESTOS ABATEMENT - PIONEER INN HOTEL & CASINO - BID NO. PWP-WA-2001-446 - PUBLIC WORKS

This was the time to consider award of construction bid, Notice to Contractors for receipt of sealed proposals having been published in the Reno Gazette-Journal on April 11, 12, 18, and 19, 2001 for Bid No. PWP-WA-2001-446 for asbestos abatement for the Pioneer Inn Hotel & Casino on behalf of the Public Works Department. Proof was made that due and legal Notice had been given.

The following bids were received:

Contractor	Total Bid
Southwest Hazard Control	\$1,323,000
Clauss Construction	\$1,237,950
Tri State Restorations	\$1,017,000
LVI Environmental of Nevada	\$1,743,202
CST Environmental	\$ 862,000
Marcor Remediation	\$1,262,375
Walker Specialty Construction	\$ 873,994
Performance Abatement Services	\$1,820,000
AG & S	\$1,122,500

Katy Singlaub, County Manager, advised that Commissioner Sferrazza requested cost estimate information for rehabilitating the Pioneer Inn, which has been provided; and that Item 6H concerning the professional services contract for asbestos abatement management at the Pioneer was pulled from the Consent Items and will be heard in conjunction with this item.

David Roundtree, Public Works Director, responded to questions of the Board concerning costs, etc.

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Chairman Shaw returned to the meeting and resumed the gavel.

Mr. Roundtree responded to questions of Commissioner Sferrazza concerning costs relative to renovation and upgrade versus tear down. Commissioner Sferrazza commented he has been provided with the estimated renovation costs but would also like information concerning tear down costs in order to make a comparison. Commissioner Galloway commented that under either scenario the asbestos abatement is necessary, but he would also like to receive data concerning renovation and tear down costs.

Following further discussion, upon recommendation of Rodney Savini, Capital Projects Manager, through David Roundtree, Public Works Director, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, it was ordered that Bid No. PWP-WA-2001-446 for asbestos abatement for the Pioneer Inn Hotel & Casino be awarded to CST Environmental, the lowest responsible, responsive bidder, in the amount of \$862,000, and Chairman Shaw be authorized to execute the contract documents upon presentation.

**01-487 PROFESSIONAL SERVICES CONTRACT – ASBESTOS
ABATEMENT MANAGEMENT - PIONEER INN HOTEL &
CASINO – PUBLIC WORKS**

Upon recommendation of Rodney Savini, Capital Projects Division Manager, through David Roundtree, Public Works Director, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the Agreement with Wise Consulting and Training to manage the asbestos abatement at the Pioneer Hotel Casino property in the amount of \$42,000 be approved, and Chairman Shaw be authorized to execute the Agreement upon presentation.

**01-488 NAME EASEMENT – AGUILAR COURT (APNS 076-380-29
THROUGH 32)**

Upon recommendation of the Regional Street Naming Committee, on motion by Commissioner Sferrazza, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that the request to name an existing unnamed private easement Aguilar Court, located south off Valle de Sol Boulevard in the Spanish Springs area, be approved, effective immediately.

**01-489 NAME EASEMENT – CEDAR SPRINGS WAY (APNS 049-070-14
THROUGH 29)**

Katy Singlaub, County Manager, advised that one objection was received to the naming of this easement, and the Street Naming Committee was aware of that objection.

Chairman Shaw asked if anyone was present to address the Board on this issue, and there was no response.

Upon recommendation of the Regional Street Naming Committee, on motion by Commissioner Galloway, seconded by Commissioner Sferrazza, which motion duly carried, Chairman Shaw ordered that the request to name an existing unnamed private easement Cedar Springs Way, located north of State Route 431, Mount Rose Highway, be approved, effective November 15, 2001.

01-490 NAME EASEMENT – SHA NEVA ROAD (APNS 530-280-4 AND 089-160-14)

Upon recommendation of the Regional Street Naming Committee, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that the request to name an existing unnamed private easement Sha Neva Road, located west off State Route 445, Pyramid Lake Highway, at approximately mile post 12, be approved, effective immediately.

01-491 NAME EASEMENT – WASHOE VIEW LANE (APNS 050-231-38, -40, 43, 44, 46 & 47)

Upon recommendation of the Regional Street Naming Committee, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that the request to name an existing unnamed private easement Washoe View Lane, located northwest of the intersection of Washoe Drive and Old Ophir Road, in Old Washoe City, be approved, effective November 15, 2001.

01-492 AMENDMENTS - BUSINESS LICENSE ORDINANCE (WASHOE COUNTY CODE CHAPTER 25) – INTOXICATING LIQUOR AND GAMING LICENSES AND REGULATIONS (WASHOE COUNTY CODE CHAPTER 30) – COMMUNITY DEVELOPMENT

Bob Webb, Community Development, reviewed background information and responded to questions of the Board. He advised that, although several administrative revisions are recommended, the two main issues generating changes to the ordinance are as follows: (1) Change the language to reflect that the Sheriff's Office is not responsible for conducting the administrative actions for issuing business licenses. This responsibility moved from the Sheriff's Office to Community Development in approximately 1992, but the ordinance has never been reviewed to reflect this change. (2) Have the investigation process conducted by the Sheriff's Office instead of the Business License Division in order to obtain adequate criminal history background checks. Discussion was held concerning the problems with obtaining good information during the current investigation process, which is conducted by Community Development.

Commissioner Bond advised she has received letters from massage therapists and others indicating that the proposed changes will be detrimental to them. Mr. Webb advised that the massage licensing proposals came from the Board of Massage Examiners; and that 105 letters were sent to the current licensed massage permit holders, and two response letters were received expressing some concern about the education requirements.

Chairman Shaw noted that the ordinance exempts certain groups from the proposed changes and expressed concern that this would have a negative impact.

Commissioner Sferrazza discussed his concerns relative to eliminating work permits from criminal history background investigations. Mr. Webb advised this recommendation was made by the Sheriff's Office based on the rapid turn-around for the types of businesses that require work card permits. Commissioner Sferrazza suggested that a review of the work card permit process might be appropriate.

Commissioner Galloway commented that many changes are being recommended, many of which he believes would have a large impact on businesses.

Chairman Shaw said that many questions and unresolved issues have come forth and it might be appropriate to hold several workshops to review the ordinance. Commissioner Galloway commented that changes are obviously needed but there appears to be much more than anyone anticipated, and he would hesitate to go forward with the proposed package.

Following further discussion, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that a series of workshops be scheduled regarding proposed amendments to the Washoe County Business License Ordinance (Washoe County Code Section 25).

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THE BOARD CONVENED AS THE COUNTY LIQUOR BOARD

On motion by Commissioner Sferrazza, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that a series of workshops be scheduled regarding proposed amendments to the Washoe County Intoxicating Liquor and Gaming Licenses and Regulations (Washoe County Code Section 30).

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THE BOARD CONVENED AS THE COUNTY GAMING BOARD

On motion by Commissioner Sferrazza, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that a series of workshops be scheduled regarding proposed amendments to the Washoe County Intoxicating Liquor and Gaming Licenses and Regulations (Washoe County Code Section 30).

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THE BOARD RECONVENED AS THE BOARD OF COUNTY COMMISSIONERS

12:20 p.m. The Board recessed.

5:30 p.m. The Board reconvened with all Commissioners present in a joint meeting with the Washoe County Planning Commission.

Members present from the Washoe County Planning Commission were: Mark Sullivan, Chair; Florence “Marge” Frandsen, Vice Chair; Stephen Rogers, Daniel Salerno, Robert Fink, and Robert Doxey. Mary Sanada was absent.

01-493 PRESENTATION – REGIONAL PLAN UPDATE – COMMUNITY DEVELOPMENT

Eric Young, Planner, Community Development, reviewed a power point presentation with the Board. Mr. Young also reviewed the 2001 Regional Plan Update draft fundamental assumptions for growth, planning principles and regional plan vision. He advised that the Update Working Group meets on an almost daily basis for discussion and review of the plan. Mr. Young requested the Board allow them time to take this information to the Citizen Advisory Boards (CAB) for their input. He stated there is a significant trust issue between the Cities and the County, due to past history of annexation, fiscal equity, etc. City and County staff are all working very hard to get over the distrust that exists and work together to develop a realistic regional plan. Mr. Young said these issues will not be solved in daily meetings between staff; and that City and County officials need to work it out.

Commissioner Short said identifying communities and developing infrastructure and management plans is a good idea and that developing spheres of influence for communities makes sense.

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Mary Sanada arrived at 6:30 p.m.

Mr. Young indicated that County staff does not believe an interim or final plan needs to be achieved by June 30th, although other entities believe that some type of plan needs to be determined by that date.

Commissioner Galloway said he was concerned about the June 30 date, as he believes the date will cause a radical, but over simplified plan, to be pushed through. He submitted a memo addressed to Community Development and the County Manager dated May 14, 2001, concerning Reno’s proposal for a giant sphere of influence. Commissioner Galloway said a level playing field could be created for density transfers and no allowance of any transfers from unbuildable land, because standards are not the same between the City and County. He stated no matter how much density is transferred,

lots will not be created for single-family residences smaller than 1/3 acre, and multi-family residences would only be created under certain constraints as recommended by staff.

Commissioner Sferrazza said he served for a number of years with the City of Reno and when this planning started, the real fear from the City was the urban type of development within the County. He indicated if there is intense development within the County (greater than 1 per acre) then the demand for services increases dramatically and disproportionately requires the incorporated residents to subsidize the unincorporated area; and that he believes is what is driving this underlying annexation issue. A tax system needs to be developed that would provide services, at least for the areas that have not yet been developed, and if that issue is not addressed quickly, this ongoing dispute will remain. Mr. Young said they are trying to address that issue with the facilities plan. There are two ways to solve the issue; one is annexation and the other is to identify communities and create a management plan that would include a service plan specifically outlining where any future development will go.

Katy Singlaub, County Manager, said staff has been working on an unincorporated area services plan where expenditures for every service the County provides, by planning area, is being determined and is the basis for which the County will bring forward a ballot question for existing residents of the unincorporated area to pay for services. There are policy issues the Commissioners need to address in terms of whether there will be one rate for everyone or different levels of service for different areas. Commissioner Sferrazza said the proposed service plan is for existing residents, and he is talking about from this point forward, because every time the County approves a new development in the unincorporated area, it exacerbates the issue.

Commissioner Bond said she does not want to forward this to the CAB's and have them review the entire planning process and then find out that there is not going to be support from the Cities. Mr. Young said there is support from the Cities but there needs to be some level of control maintained over how these boundaries are drawn. He stated there is agreement in most areas, and the County should be the one to determine where its communities will be built.

Planning Commissioner Sanada asked whether the grouping of similar densities was considered in the cost for services study referred to earlier. Mrs. Singlaub said the areas were based on planning areas defined by Community Development, and they may or may not conform to the communities that the neighborhoods define for themselves.

In response to Planning Commissioner Doxey's inquiry, Mr. Young said facility plans would identify where the County intends to provide services and capital improvement plans to identify the timing of those services.

Planning Commissioner Salerno questioned whether a statement should be made concerning adequate energy facilities. Mr. Young said there is a small statement

included already, but energy is something they do not know enough about. They do not know how to structure the language to accomplish something realistic for the area. If the statement is just going to say, "this sure would be nice if this would happen," the current plan is already filled with similar language and does not accomplish anything.

Planning Commissioner Fink expressed his concern about directing development which could increase property costs. In order to make it worthwhile for a developer to construct in those areas, the County would probably have to build the infrastructure in order to encourage development in those areas. He stated he is not concerned about the so-called fiscal inequity, as he does not believe there is any. Mr. Young advised he is the Planner for Advanced Planning staff who deal with affordable housing issues for the County, and he would like to see affordable housing addressed in the regional plan.

Planning Commissioner Frandsen said there are thousands of approved unbuilt development in the area and asked how that would be addressed in the regional plan. She cited a development that received final approval in 1984 and said she believes there is something wrong with the system when a final development plan can be on the books for that long with nothing being built. Mr. Young said currently there is no law that makes approved development go away, and they would have to go to the legislature in order to change that.

Planning Commissioner Rogers complimented Mr. Young on his outline and presentation today and said he is also skeptical about anything being completed by June 30th. He encouraged staff to meet with the CAB's and get their input.

Planning Commission Chair Sullivan commented about District Court Judge Breen's decision against the Regional Planning Governing Board's approval to amend the Reno-Stead Joint Corridor Plan that did not have the approval of Washoe County. He stated, based on that decision, maybe the Regional Plan could have the same type of approval policy that would need all entities' approval for an amendment to the Regional Plan, in between updates. Mr. Young said there needs to be less amendments in between updates because the many changes cause confusion and is very inefficient for long-term planning.

In response to Chair Sullivan's inquiry, Mr. Young said staff needs more time, approximately 3 more months, to go to the CAB's for input and discussion.

On motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that staff take this information to the Citizen Advisory Boards to get their input; that a request be made to the Regional Planning Commission and Regional Planning Governing Board to adjust their timeline accordingly; and that staff come back with periodic updates to the Board.

COMMUNICATIONS AND REPORTS

The following communications and reports were received, duly noted, and ordered placed on file with the Clerk:

01-494 Communications:

A. Application of Utilities, Inc. of Nevada for a change in water rates filed with the Public Utilities Commission of Nevada.

B. Copy of fully executed Interlocal Contract between Nevada Partners, Inc. and Department of Employment, Training and Rehabilitation, Employment Security Division, Workforce Investment Support Services, Career Enhancement Program (Nevada Works, high-tech program).

C. Copy of fully executed Interlocal Contract between Nevada Works, Inc. and Department of Employment, Training and Rehabilitation, Employment Security Division, Workforce Investment Support Services, Career Enhancement Program (Nevada Partners, Inc., Vocational Training Program).

01-495 Reports - Monthly (March 2001)

- A. Animal Control
- B. County Clerk
- C. Court Clerk
- D. Treasurer

01-496 Reports – Quarterly (ending March 2001)

- A. Court Clerk/County Clerk
- B. Gerlach General Improvement District
- C. Justice Court/Sparks Township
- D. Justice Court/Verdi Township
- E. Justice Court/Incline Village – Crystal Bay Township
- F. Office of the Constable – Incline Village – Crystal Bay Township
- G. Sheriff's Office

01-497 Tax Delinquent Property Sales

Dave Gomer	017-235-01	\$ 35,100.00
Robert J & Mary E. Asselin	025-083-17	\$103,000.00
David W. Heidi R. Simonsen	032-273-01	\$ 32,000.00
Tim & Deaun Zasadny	043-012-03	\$ 77,500.00
Walmac, Inc.	061-110-07	\$ 4,600.00
Shields, LTD	061-230-01	\$ 3,100.00
Shields, LDT	066-260-53	\$ 7,100.00

A. Charles Laws & Eva R. Kaestlin	066-220-03	\$ 4,000.00
James L. Worthington	074-062-40	\$ 1,125.00
N.R.L.L., Inc.	074-090-07	\$ 1,400.00
N.R.L.L., Inc.	074-090-46	\$ 1,400.00
N.R.L.L., Inc.	074-090-51	\$ 1,400.00
N.R.L.L., Inc.	074-201-52	\$ 2,800.00
N.R.L.L., Inc.	074-202-01	\$ 1,400.00
N.R.L.L., Inc.	074-202-13	\$ 1,400.00
N.R.L.L., Inc.	074-202-21	\$ 5,250.00
Cornelius Mahoney & Daniel Edminister	074-090-36	\$ 4,500.00
Glen R. Reynolds	074-181-02	\$ 1,050.00
Shawn Kohltfarber	074-201-07	\$ 735.00

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There being no further business to come before the Board, the meeting adjourned at 7:20 p.m.

JAMES M. SHAW, Chairman
Washoe County Commission

ATTEST: AMY HARVEY, County Clerk

*Minutes Prepared By:
Barbara Trow and Jeraldine Magee
Deputy County Clerks*